



**CITY OF BALTIMORE**  
Department of Human Resources  
7 E. Redwood Street, 1st Floor  
Baltimore, MD 21202  
(410) 396-3860 711(TTY)  
[www.baltimorecity.gov](http://www.baltimorecity.gov)

INVITES APPLICATIONS FOR THE POSITION OF:  
**Electrical Mechanic II - Department of  
General Services**

*An Equal Opportunity Employer*

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**SALARY:** \$37,111.00 - \$41,500.00 Annually

**OPENING DATE:** 02/07/19  
**CLOSING DATE:** Continuous

**EDUCATION ACCREDITATION:** Applicants education must be obtained from an accredited institution. Education credentials obtained out of the US must be evaluated for US equivalency. Evaluation agencies information may be obtained at [www.naces.org](http://www.naces.org).

**ELIGIBILITY:** Qualified candidates will be considered for vacancies as they arise, for a period of at least six months. The decision of the Director of Human Resources with respect to acceptable minimum qualifications is final.

**PHYSICAL EXAMINATION:** Eligible candidates must pass a job-related physical examination administered by the City.

**DRUG & ALCOHOL TESTING:** Eligible candidates under final consideration for appointment will be required to submit to drug and alcohol testing. Testing is also required prior to promotion to a sensitive job classification.

**CRIMINAL BACKGROUND CHECK:** Eligible candidates under final consideration for appointment to positions identified as positions of trust will be required to authorize the release of and successfully complete a criminal conviction check.

**SERVICE FEE:** City employees who are represented by a union will be required to become union members or to pay a service fee as a condition of continuing employment after completion of a probationary period.

**PROBATION:** All persons, including current City employees, selected from the eligible list resulting from this examination will be on probation for 6 months.

**CLASS DESCRIPTION:**

An Electrical Mechanic II performs skilled electrical installation, maintenance and repair work. Work of this class involves leading electrical mechanics and laborers, but does not involve full supervisory duties or responsibilities.

Incumbents receive moderate supervision from a technical superior. Employees in this class work a conventional workweek which may include evenings, weekends and holidays on a rotating basis, and are subject to 24-hour call-back as required for emergencies. Work is performed in a work shop and at repair sites where there is occasional exposure to high voltage, inclement weather, heat, heights, paint and welding fumes and cramped and dusty work spaces. Work requires lifting, bending, standing and climbing.

**SELECTION PROCESS:**

All candidates indicating the minimum qualifications on their applications will be placed on the eligible list without further examination. The training and experience of each candidate will be evaluated for appropriateness and quantity. It is essential, therefore, that you give complete and accurate information on your application. Vagueness or omission may prevent you from being considered for this position. Qualified candidates will not be listed in rank order.

**MINIMUM QUALIFICATIONS:**

**On or before the date of filing the application, each candidate must:**

**EDUCATION:** Have graduated from an accredited high school or possession of a GED certificate.

**EXPERIENCE:** Have three years of experience in electrical maintenance, installation or repair work or in building construction electrical work.

**NOTES (EQUIVALENCIES):** Have six months of additional experience in electrical maintenance, installation or repair work or in building construction electrical work may be substituted for each year of the high school or GED requirements. Completion of one year of the required coursework in an electrical curriculum in an accredited high school or vocational school may be substituted for six months of the experience requirement. Successful completion of an electrical mechanic apprenticeship program registered with the Maryland Apprentice and Training Council may be substituted for 1 year of the experience requirement.

**LICENSES, REGISTRATIONS AND CERTIFICATIONS:** Have a valid Maryland

Class C Noncommercial driver's license, or an equivalent out-of-state driver's license acceptable to the Office of Risk Management may be required.

**SUPPLEMENTAL INFORMATION:**

**Successful candidates may be contacted to appear for an interview on Saturday, March 30, 2019 at the Rita Church Recreation Center located at 2101 Saint Lo Drive, Baltimore MD 21213; or may be interviewed on the day of the event. Candidates will need to bring a valid picture ID such as your Driver's License or State ID card. Candidates that are not contacted to appear for an interview on March 30, 2019 may be notified to appear for an interview at another location, at a later date.**

**EXAMINATION PROCESS:**

Applicants must provide sufficient information on your application to show that you meet the qualifications for this recruitment. All information concerning your qualifications must be submitted by the closing date. We will not consider information submitted after this date. Successful applicants will be placed on the employment certified eligible list for at least six months.

The examination will consist of a rating of your education, training, and experience as presented on your application and as they relate to the requirements of the position. You may be required to complete supplemental questions to further examine specific Knowledge, Skills and Abilities of the position. Therefore, it is important that you provide complete and accurate information on your application.

**NOTES:** In the Department of Transportation: Positions require a valid Maryland Class C Noncommercial driver's license, or an equivalent out-of-state driver's license acceptable to the Office of Risk Management upon hire. A valid Maryland Class B Commercial driver's license, or an equivalent out-of-state driver's license acceptable to the Office of Risk Management is required within six months of hire as a condition of continued employment.

Employees may be required to provide their own hand tools.